



SALE / LEASE INFORMATIONAL APPLICATION INSTRUCTIONS

The following items must be completed and/or submitted to Jupiter Management:

- Lease/Sale Application to be completed in full
- Fully Executed Sales/Purchase Contract and/or Lease Agreement
- Acknowledgement of Covenants & Deed Restrictions must be reviewed and signed
- Copy of Driver License(s)

Please note this is not an approval process. The information submitted is important for Evergreen POA to have complete accurate records to benefit the new owners/tenants.

Submit the application information to:

Evergreen Property Owners Association, Inc.
c/o Jupiter Management
1340 U. S. Highway #1, Suite 102
Jupiter, FL 33469

Updated: 07/30/2023



CHECK LIST FOR SALE / LEASE APPLICATION – Please Print

Property Address: _____

Term of Lease: _____ Closing Date: _____

General Submission requirements:

- Completed Sale and/or Lease Application
- Fully Executed Sale and/or Lease Agreement
- Copy of Driver License(s)
- Title Company Information (if applicable):
 - Company Name: _____ ○
 - Address: _____ ○
 - Contact #: _____ ○
 - Email: _____
- Owner's Realtor Information:
 - Company Name: _____ ○
 - Address: _____ ○
 - Contact #: _____ ○
 - Email: _____
- Buyer's/Lessee Realtor Information:
 - Company Name: _____ ○
 - Address: _____ ○
 - Contact #: _____ ○
 - Email: _____
- Certificate of Acknowledgement for delivery options: (Mark "X" by delivery option)
 - _____ Email Copy to Realtors
 - _____ Email Copy to Owner
 - _____ Mail Original to: _____

I/We certify that the information requested above and contained in this application are attached, true and correct. I understand that any falsification, misrepresentation, or omission is grounds for refusal to approve this lease application.

Applicant Signature

Co-Applicant Signature



SALE / LEASE INFORMATIONAL APPLICATION – (Please Circle One)

Property Address: _____

Term of Lease: _____ Closing Date: _____

CURRENT HOMEOWNER INFORMATION (SELLER): (all information must be printed and legible)

Name of Owner: _____

Address of Owner: _____

Owner Phone Number: _____ Owner Email: _____

APPLICANTS' INFORMATION (BUYER):

Name of Applicant: _____

Present Address of Applicant: _____

Present Phone Number of Applicant: _____ Cell: _____

*Applicant Email: _____

Name of Co-Applicant: _____

Present Address of Co-Applicant: _____

Present Phone Number of Co-Applicant: _____ Cell: _____

*Co-Applicant Email: _____

****BY PROVIDING YOUR EMAIL ADDRESS, YOU AUTHORIZE THE MANAGEMENT COMPANY TO COMMUNICATE VIA EMAIL REGARDING ASSOCIATION BUSINESS***

Occupant(s) other than the applicants:

Name: _____ Relationship: _____ Age: _____

Name: _____ Relationship: _____ Age: _____

Name: _____ Relationship: _____ Age: _____

Pets:

Please be aware that there are pet restrictions in Evergreen. It is the purchaser's responsibility to understand and abide by Evergreen's governing documents. See Evergreen's Covenants: ARTICLE VIII, Section 1(b).



VEHICLE REGISTRATION FORM

LICENSED DRIVERS: *(To be residing in the Community)*

Name: _____ License #: _____ State: _____

Name: _____ License #: _____ State: _____

Name: _____ License #: _____ State: _____

Name: _____ License #: _____ State: _____

DESCRIPTION OF VEHICLE(S):

Vehicle #1

Vehicle #2

Make: _____

Make: _____

Model: _____

Model: _____

Year: _____

Year: _____

Color: _____

Color: _____

Tag #: _____

Tag #: _____

State: _____

State: _____

Vehicle #1 registered to: _____

Vehicle #2 registered to: _____

(If you have additional vehicles, please attach a separate page.)

**DO YOU HAVE ANY TRUCKS THAT DO NOT MEET THE RESTRICTIONS IN EVERGREEN'S COVENANTS:
ARTICLE VIII, SECTION 2, COMMERCIAL VEHICLES, CAMPERS, MOBILE HOMES, JET SKIS, BOATS, HOUSE
TRAILERS, BOAT TRAILERS, OR TRAILERS OF ANY KIND?**

YES [] NO []

**IF YOU ANSWER YES, THESE VEHICLES MUST BE PARKED INSIDE THE GARAGE AT ALL TIMES WITH
THE GARAGE DOOR CLOSED, EXCEPT WHEN ENTERING OR EXITING THE GARAGE.**

Applicant's Signature: _____ Date: _____

Co-Applicant's Signature: _____ Date: _____



Acknowledgement

- I (we) understand that we are moving into a deed restricted community. I (we) hereby agree to abide by all the Documents and Rules and Regulations of the Evergreen Property Owners Association, Inc., a copy of which was received from the Seller or Lessor. If Seller or Lessor fails to provide a set of Documents to buyer or Lessee, a copy may be obtained online or a hard copy may be purchased from Signature Property Management.
- Tenants are not permitted to sub-lease their premises.
- I (we) acknowledge and promise to abide by the speed limits that have been set for our communities, fully stop at stop signs and to yield to pedestrians.

Purchaser / Lessee Signature

Date

Purchaser / Lessee Signature

Date